



A SCHOOL RIDE LLC
Safe, Reliable and On-Time Transportation

ENROLLMENT INSTRUCTIONS

To enroll to the Transportation Service, you need to do the following:

1. Read and fill out the Transportation Service Agreement (3 pages), the Rules of Conduct Form (1 page), and the Enrollment Form (1 page). All documents are fillable.
PLEASE READ EVERYTHING CAREFULLY
2. Print all 5 pages
3. Sign and Date the Transportation Service Agreement at the bottom of Page 3
4. Sign and Date the Rules of Conduct Form
5. Have your student Sign and Date the Rules of Conduct Form. If your student is too young to sign, please read the Rules of Conduct to him/her, and ask if he/she understood everything. Then sign on his/her behalf.
6. E-mail all 5 pages to geckman@aschoolride.com, or fax all 5 pages to (480) 699-1368
7. Write a check in the amount of \$270.00 to "A School Ride LLC" and mail it to:

A School Ride LLC
6024 E Monterra Way
Scottsdale, AZ 85266

Your enrollment is not complete until all 5 pages and deposit check are received. You will receive a Confirmation of Enrollment.



A SCHOOL RIDE LLC
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TRANSPORTATION SERVICE AGREEMENT

A School Ride LLC (“A School Ride”) and (Parent/Guardian Name) _____ (“Parent”),
of (Student Name) _____ (“Student”) attending BASIS *Phoenix Central*
 (“School”) agree as follows:

For **Academic Year 2014-2015**, Parent wishes Student to be transported to and from School on a daily basis from the beginning to the end of the academic year, excluding applicable School holidays.

SCOPE OF SERVICE

1. A School Ride has proposed to initiate the “EAST” transportation route (“Route”) to BASIS *Phoenix Central*. A School Ride will initiate the Route provided there are 14 round trip Students participating.
2. A School Ride will provide a 25 passenger shuttle or similar vehicle (up to 28 passenger shuttle) for Student transportation, a dedicated driver (“Driver”) for the Route, and a dedicated cellphone for the Route.
3. A School Ride will cover all expenses related to the Route, including the cost of the shuttle, Driver compensation, applicable commercial auto liability insurance, gas/diesel costs, repair and maintenance costs, licensing requirements, and cellphone costs.
4. A School Ride will establish a maximum of three pickup/drop off points for students as follows:
 - Point #1:** Intersection of Thompson Peak & Frank Lloyd Wright,
 - Point #2:** Intersection of Frank Lloyd Wright and Via Linda
 - Point #3:** Intersection of E Shea Blvd & Hwy 101
 - Point #4:** Intersection of N Scottsdale Rd & E Shea Blvd
 - Point #5:** Intersection of N Tatum Blvd & E Shea Blvd
5. Parent will transport Student to Student’s designated pickup point in the morning, and will deliver Student to Driver for transportation to School. If Parent is not present, Student will proceed to shuttle for a timely departure.
6. Parent will be present to receive Student from Student’s drop off point in the afternoon
7. In the event the participation in the Route falls below 12 students at any given time during the Academic Year, A School Ride will provide 30 days’ Notice to Parent, after which, the Route will be discontinued. All accounts will be settled as of the last day of the Route’s operation.
8. A School Ride will establish daily trips to the School in the following manner:
 - **From Monday through Friday**, there will be one morning trip to School and one afternoon trip to School.
 - **If two afternoon trips are initiated**, the two afternoon trips will be at least 1 hour and 30 minutes apart. Students will arrive to the Schools at least 15 minutes prior to School start time. Students will depart from the Schools at least 15 minutes after School end time.



COST OF SERVICE

The annual cost of transportation service is \$2,700.00, round trip for one morning and one afternoon trip. Parent agrees to be financially responsible for the entire annual cost after discounts. **In the event the simple majority of Parents in the route wish to initiate a 2nd afternoon trip for extracurricular activities, the annual cost of service will be adjusted upwards by \$500.00 (from \$2,700.00 to \$3,200.00).**

Payment Schedule:

- A deposit of \$270.00 (last month's payment) is required at the time of enrollment in the service.
- An additional 9 monthly payments of \$270.00 (or \$320.00) each are required by the 15 of each month, beginning from August 15, 2014 and ending on April 15, 2015.

Discounts:

- A 12% discount is available for siblings.
- A 5% discount is available for payment of the annual cost by the first day of the school year.

Method of Payment:

- Monthly invoices for this service will not be mailed to Parent. An annual invoice will be available to Parent upon request.
- Parent will write checks to "A School Ride LLC" by the 15th of each month, from August 15, 2014 to April 15, 2015, and can either give them to Driver, or mail them to the following mailing address:

A School Ride LLC
6024 E Monterra Way
Scottsdale, AZ 85266

Exception to financial responsibility: In the event Student dis-enrolls from School at any point during the academic year, a calculation will be performed to determine the Parent's financial obligation up to the point the Student stopped using the service, using the "cost per day" method. To this amount, A School Ride will add one month's fee. This will be the entire amount of Parent's financial responsibility for the academic year.

In the event Parent wishes to remove Student from the shuttle service during the academic year for reasons other than dis-enrollment of Student from School, this agreement can be transferred to another *new* Parent for the duration of the academic year, with prior notice to A School Ride. Parent remains financially responsible until a replacement is found to take over the agreement.

RESPONSIBILITIES OF PARTIES

A. A SCHOOL RIDE

1. A School Ride will maintain \$5,000,000 (five million) commercial auto liability insurance for the Route's vehicle and for the duration of the academic year as required by the US Department of Transportation for the type of vehicle used in this Route.
2. A School Ride will hire a qualified Driver that possesses a commercial driver's license with passenger endorsement (Class B CDL with Passenger Endorsement) as required by the US Department of Transportation for the type of vehicle used in this Route.
3. A School Ride will investigate Driver prior to his/her hiring, through a full background check.
4. A School Ride will enroll hired Driver into a Drug and Alcohol Testing program as required by the US Department of Transportation.



5. A School Ride will purchase and maintain the Route’s vehicle in good mechanical condition. In the event of a mechanical breakdown, A School Ride will provide a replacement vehicle for as many days as necessary, so that the transportation service of Student remains unaffected.
6. A School Ride will investigate incidents that occur in the Route vehicle involving students’ behavior and will take disciplinary action if necessary. A School Ride will communicate with Parent any incident involving Student.

B. PARENT

1. Parent is responsible for Student until the time Student is picked up by Driver.
2. Parent is responsible for Student from the time Student steps off the Route vehicle in the afternoon until Student is picked up by Parent. In the event Parent is not available to pick up Student from Student’s designated drop off point in the afternoon, Parent must give clear instruction to A School Ride or Driver about the Student. If Driver is to drop off Student without Parent being present at any of the drop off points, a signed parental consent form must be on file with A School Ride.
3. Parent agrees to be present at Student’s designated pickup/drop off point a few of minutes prior to scheduled departure/arrival time, unless Parent wishes Student to be picked up/dropped off unattended.
4. Parent agrees to give A School Ride or Driver notice of Student’s change of schedule (absence due to illness, enrollment in extracurricular activities, occasional Parent pickup from School, etc): This type of communication will be performed by phone or e-mail to A School Ride, or by phone to the Driver.
5. Parent is required to read and discuss the attached 7 Rules of Conduct (“Rules of Conduct”) and Disciplinary Procedures with Student prior to enrollment, and remind Student of the Rules of Conduct often.
6. Parent agrees to notify A School Ride of any problems in the shuttle.
7. Parent is required to notify A School Ride of any allergies or medical conditions of Student.
8. Parent agrees not to text Driver while the shuttle is en route. Driver’s cellphone does not have texting capabilities, and Driver will not respond or acknowledge receipt of any text messages (Safety Hazard).

C. STUDENT

1. Student is required to read and adhere to the attached 7 Rules of Conduct at all times.
2. Student is required to acknowledge receipt of the Rules of Conduct and Disciplinary Procedures of the service.

This agreement contains all the terms of the understanding between A School Ride and Parent. A School Ride shall assume no responsibility and shall have no liability other than the responsibility and liability described in this Agreement. This agreement may only be modified by a written amendment signed by both A School Ride and Parent.

The laws in effect in the state of Arizona will apply to this Agreement. The parties agree that jurisdiction and venue of the courts of Arizona is appropriate. Parent agrees that he/she will bring legal proceedings only in the state of Arizona.

ACCEPTED

ACCEPTED

Parent’s Name: _____

A School Ride LLC-Dale Eckman-Managing Partner

Parent’s Signature: _____

Signature: _____

Date: _____

Date: _____



RULES OF CONDUCT

1. **Come out to the shuttle as soon as you are dismissed from school:** This ensures a timely departure from the school, and as a result, a timely arrival to the drop-off points
2. **Always Wear your Seatbelt** while being transported in the shuttle. The shuttle’s interior allows for movement of students from seat to seat. **Do Not Change Seats** while the shuttle is en route!!!
3. **Do Not be Particularly Loud;** loudness distracts the driver. **Always adhere to driver’s instructions.**
4. **Do Not Have Fights** in the shuttle. **Hitting others in the shuttles is NOT allowed for ANY reason!!!**
5. **Watch your Language** while being transported in the shuttle.
6. **Keep Your Hands to Yourself,** and **Do Not Interfere with Other Students’ Possessions**
7. Eating and drinking is allowed in the shuttle: When exiting the shuttle, **Check and Pick up any Trash** you may have left behind.

DISCIPLINARY ACTION PROCEDURES

For every incident that occurs and is reported to A School Ride, **we will investigate the next day:** This entails a representative of A School Ride going in the shuttle where the incident occurred the next day, and asking the Students – **all Students** – what happened.

The **first time** an incident is reported, regardless of who started the incident, A School Ride will talk to the Parents of both Students. The Parents will then have to talk to their Students: this usually resolves the issue.

The **second time** an incident is reported, we will investigate again, and give the Parents of both Students the following options: Either **pull their Students out of the service completely, or have them suspended from the service for the next 3 school days.**

The **third time** a Student is involved in an incident, we will again talk to the Parents of all students involved, but **we will discontinue shuttle service to the particular Student.** In the event Student is suspended from the shuttle service, Parent remains financially responsible for the remainder portion of this agreement.

STUDENT ACKNOWLEDGEMENT

I, _____, have received and have read the 7 Rules of Conduct and Disciplinary Action Procedures of A School Ride. I will adhere to the 7 Rules of Conduct while being transported in the shuttle.

STUDENT SIGNATURE: _____

DATE: _____

PARENT ACKNOWLEDGEMENT

I, _____, have received and caused my Student to read the 7 Rules of Conduct of A School Ride, and have instructed my Student to adhere to them while being transported in the shuttle.

PARENT SIGNATURE: _____

DATE: _____