A SCHOOL RIDE LLC
Safe, Reliable and On-Time Transportation

ENROLLMENT INSTRUCTIONS

Dear parents of BASIS *Scottsdale* & BASIS *Scottsdale Primary-EAST*,

Thank you for selecting "A School Ride" for your student's/students' transportation in the shuttle service to BASIS Scottsdale and BASIS Scottsdale Primary-EAST! We are honored to have you in our group!

Please read everything carefully, ESPECIALLY the Transportation Service Agreement.

If you have more than one student, PLEASE FILL OUT ONE ENROLLMENT PACKAGE FOR EACH STUDENT. All forms are FILLABLE and have DROP-DOWN MENUS, if you download them to your computer.

The AY 2024-2025 Enrollment Package consists of **a total of 9 pages**.

A. **ENROLLMENT FORM (1 page):** Please fill out completely.

B. **RULES OF CONDUCT FORM (1 page):** Please read with your student/(s)

C. **DISCIPLINARY ACTION PROCEDURES FORM (1 page):** Fill out your name and your student's name. **You AND your student sign and date.**

D. **PARENTAL CONSENT FORM (1 page):** Fill out your name and your student's name, and **sign and date**. ***DO NOT FILL OUT IF YOUR STUDENT IS IN GRADES K-4th.***

E. **TRANSPORTATION SERVICE AGREEMENT (4 pages):** Fill out the information in all 4 pages. **INITIAL TWICE** on page 2 of 4. **Sign and date on page 4 of 4.**

F. **AUTHORIZATION FOR CREDIT CARD TRANSACTIONS (1 page):** Fill out and sign this form ONLY if you are paying by credit card. **Sign and date**

- Scan and **e-mail all 9 pages** to deckman@aschoolride.com. **Do not e-mail the Instructions pages.**

- If you are ***paying your deposit by check***: Write a check in the amount of $382.50 (or the discounted equivalent for siblings) to "A School Ride LLC", and mail it to:

  A School Ride LLC
  30013 N 70th Street
  Scottsdale, AZ 85266

  Your deposit is your last month's fee (i.e., fee for May 2025). Your regular payments start on August 15, and every month thereafter, until April 15 (9 payments).

- If you are ***paying your deposit by Credit Card***: Your deposit for AY 2024-2025 will be charged to your credit card as follows:
  - If you have a **new student**, your deposit will be charged when your enrollment is processed.
  - If you have an **existing student**, your deposit will be charged on May 12, 2024 (or, 30 days after your last installment for AY 2023-2024).

- If you are ***pre-paying for the year***: **PREPAYMENTS MUST BE MAILED TO US IN THE FORM OF A CHECK BY JUNE 15, 2024 AT THE LATEST. YOU DO NOT NEED TO SEND IN A DEPOSIT.** Alternatively**, you can you can utilize Zelle** for your prepayment: use the e-mail address geckman@aschoolride.com by June 15, 2024. We do not accept credit cards for the prepayments. For Academic Year 2023-2024, prepayments will be done by **reservation:** Only the first 10 students (5 from each route) that wish to prepay will receive the 5% early payment discount.

- **Your enrollment is not complete until all 9 pages AND deposit have been received and processed. You will receive a Priority Number.**